

SCRUTINY COMMITTEE

AGENDA PLAN 2008-2009

Date of Meeting	Item (including what the Panel is requested to do)	Item referred by	Type of Scrutiny Activity	Relevant Terms of Reference	Expected Outcome
16 February 2009 (Despatch of papers – 6 Feb 2009)	STRATEGIC ITEMS				
	Refresh of the Local Area Agreement To consider and comment on the review and refresh of the LAA, prior to its consideration by the Executive. Contact Officer: Richard Astle	GPP	Performance Management	To monitor the delivery of the Community Strategy and Local Area Agreement.	Recommendations to the Executive
	MONITORING ITEMS				
	Annual Review of the Use of the Suspension of the Call-in Procedure To consider and comment on how often and in what circumstances the suspension of call-in was used. Contact Officer: Margaret Welton	Officer	Holding to Account	To exercise the right to call-in, for reconsideration, decisions made but not yet implemented by the Executive.	Identification of any areas of concern
6 April 2009 (Despatch of papers – 27 Mar 2009)	STRATEGIC ITEMS				
	MONITORING ITEMS				
	Performance Monitoring 2008/09 – Quarter 3 To consider the quarter three performance monitoring report and identify any areas of concern, including performance of the LAA. Contact Officer: Jo Proud	Cabinet	Performance Management	To monitor the performance of portfolios through regular performance monitoring reports.	Identification of any areas of concern

Date of Meeting	Item (including what the Panel is requested to do)	Item referred by	Type of Scrutiny Activity	Relevant Terms of Reference	Expected Outcome
	<p>Human Resources Key Performance Indicators</p> <p>To consider the half yearly report on the performance of the HR Key Performance Indicators and identify any areas of concern.</p> <p>Contact Officer: Jacqui McGeachie</p>	Officer	Performance Management	To monitor the performance of the Human Resources portfolio through regular performance monitoring reports.	Identification of any areas of concern